LogistiCare

Standing Order Request Form
for Appointments Occurring 3 Days or More per Week

Texas Facility Department: Phone: 855-693-2903 Fax: 877-585-8793 M – F 8:00 a.m. to 5:00 p.m.

Non-emergency medical transportation is **not** available for clients who can transport themselves without mileage reimbursement.

Client's Name: _____ DOB: ___-___-____ Gender: M__ F__ Medicaid #_____

Name of parent/guardian *(if applicable)*: _____ Phone ( ) ____- _____

Appointment Days: ( )Sunday ( )Monday ( )Tuesday ( )Wednesday ( )Thursday ( )Friday ( )Saturday

Start date: _____ Requested by: _____ Relation to the member: _____ Phone ( ) ____- _____

Level of Service: ( ) **Bus**. Bus stops are within ¼ mile of residence & ¼ mile of the medical provider. Client can walk ¼ mile.

( ) **Gas Reimbursement** ( ) **Client uses Volunteer Driver** _____

( ) **Ambulatory**. Client can walk.

( ) **Wheelchair**: Client cannot walk, is confined to a wheelchair & requires a lift-equipped wheelchair van.

Patient Condition: _____ Facility NPI #: _____

Treatment Type: _____ Procedure Code(s): _____

Can the client sign the Driver's Log? Yes: ___ No: ___ *If no, is client's inability to sign permanent?* Yes: ___ No: ___ *Please explain if client's inability is permanent*: _____

Transportation provider currently transporting client: _____ Phone ( ) _____-_____

Pick Up: *Check if it's the person's home* ( ) *or a facility* ( ). *If a facility, please name it:* _____

Please confirm the client's pickup address with the client as some clients change residence frequently.

Pick up street address: _____ Bldg: _____ Apt: _____

City: _____ State: _____ Zip: _____ Phone: ( ) _____-_____ Cell: ( ) _____-_____

Directions: _____

Appointment Time: _____ AM / PM Suggested Pick Up Time from Home: _____ AM / PM

Drop Off At: Facility Name: _____ Contact Name: _____

Street address: _____ Bldg: _____ Apt: _____

City: _____ State: _____ Zip: _____ Phone: ( ) _____-_____ Cell: ( ) _____-_____

Directions: _____ Physician Name: _____

Return Pick Up Time: _____ AM / PM Please specify if trip is: One-way trip: ( ) or Round trip: ( )

Authorization: I request non-emergency medical transportation for the named client only for those days when the client will receive a covered service at the named facility. I affirm that the information above is accurate, and that I am a physician, physician's assistant, nurse midwife, or nurse practitioner and social worker.

Signature: _____ Date: ____-____- _____

Please print your name: _____ Phone: ( ) _____- _____

For LGTC use only: Recertified: _____ Terminated: _____ Date: _____ By: _____

Reason for recertifying/terminating the standing order: _____

PLEASE FAX THE COMPLETED FORM TO THE TEXAS FACILITY DEPT. at 877-585-8793